

RETIREMENT BOARD PERSONNEL COMMITTEE MINUTES

Wednesday, December 11, 2024 1145 Market Street, 6th Floor San Francisco, CA 94103 9:00 AM

Members of the Committee will attend this meeting in-person. Members of the public attending the meeting in person will have an opportunity to provide public comment on every item. There will be an opportunity for members of the public to provide public comment remotely by phone.

MISSION STATEMENT

San Francisco City and County Employees' Retirement System is Dedicated to Securing, Protecting and Prudently Investing the Pension Trust Assets, Administering Mandated Benefit Programs, and Providing Promised Benefits.

PERSONNEL COMMITTEE MEMBERS Scott Heldfond Tim O'Connor, Chair A.J. Thomas

Alison Romano, CEO & CIO

Personnel Committee Minutes December 11, 2024 Page 2 of 5

Personnel Committee Meeting

PUBLIC COMMENT CALL-IN: 415-655-0001 Access Code: 2663 736 3793

Providing Public Comment

- Public comment will be available on each item on this agenda. Each speaker will be allowed 2 minutes to speak. Comments or opportunities to speak during the public comment period are available via phone call by calling (415) 655-0001, access code [2663 736 3793], then '#'.
- When connected you will hear the meeting discussions, but you will be muted and in listening mode only.
- When your item of interest comes up, dial *3 to be added to the speaker line. Best practices are to call from a quiet location, speak clearly and slowly, and turn down your television, radio, or computer.

Personnel Committee Minutes December 11, 2024 Page 3 of 5

DISABILITY ACCESS

The San Francisco Employees' Retirement System is wheelchair accessible. Accessible seating is available for persons with disabilities. To obtain a disability-related modification or accommodation, including large print agendas, American Sign Language interpreters, FM sound amplification system and auxiliary aids or services, please contact Darlene Armanino at (415) 487-7012 at least two (2) business days before the meeting.

There is accessible parking in the vicinity of 1145 Market Street at Civic Center Plaza. Accessible **MUNI** lines are available at the corner of Market Street and 8th Street. The closest accessible **MUNI /BART** station is Civic Center Station.

Materials accompanying the agenda are available for public inspection and copying at SFERS, 1145 Market Street, 7th Floor. For additional information, please contact Darlene Armanino, Executive Assistant, at (415) 487-7012.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Know Your Rights Under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force City Hall 1 Dr Carlton B. Goodlett Place, Room 244 San Francisco, CA 94103-4689 (415) 554-7724 by fax at (415) 554-7854 or by email at sotf@sfgov.org

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

Any materials distributed to the Retirement Board (or committee) within 72 hours of the meeting or after distribution of the agenda packet to Board (or committee) members are available for public inspection at SFERS, 1145 Market Street, 7th Floor, during regular office hours.

Lobbyist Registration and Reporting Requirements:

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94103, telephone (415) 252-3100, fax (415) 252-3112 and web site: www.sfgov.org/ethics

Meetings are recorded by SFGovTV, the Government Channel 26. For DVD copies and rebroadcast scheduling call (415) 554-4188. Video on demand is available at: <u>http://sfgovtv.org</u>

Personnel Committee Minutes December 11, 2024 Page 4 of 5

OPENING CALENDAR

1. Roll Call

Commissioner O'ConnorAbsentCommissioner Heldfond9:19 AMCommissioner Thomas9:19 AM

2. 121124-02 General Public Comment

President Heldfond called for public comment.

There were no comments from the public and General Public Comment was closed.

3. 121124-03 Action Item Approval of the Minutes of the June 26, 2024 Personnel Committee Meeting Committee Meeting

Documents provided to the Retirement Board prior to the current meeting: Draft Minutes of the June 26, 2024 Personnel Committee Meeting.

Public Comment was called.

There were no comments from the public and Public Comment was closed.

Action: Moved by Commissioner Thomas, seconded by Commissioner Heldfond, to approve the Minutes of the June 26, 2024 Personnel Committee Meeting.

Ayes: Commissioners Heldfond, Thomas Absent: Commissioner O'Connor

4. 121124-04 Closed Session

The Committee may discuss this item in Closed Session under California Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

President Heldfond announced that the Committee would be going into Closed Session.

President Heldfond called for public comment.

Personnel Committee Minutes December 11, 2024 Page 5 of 5

There was no public comment and Public Comment was closed.

The Committee entered Closed Session at 10:26 AM

4(a) Informal mid-year performance discussion for Actuarial Services Coordinator

The following individuals participated in closed session #4(a) – Discussion and action regarding Actuarial Services Coordinator Performance Evaluation for Janet Brazelton: Commissioners Heldfond, Thomas; Alison Romano, CEO & CIO; Allison Callaghan, Deputy City Attorney; Janet Brazelton, Actuarial Services Coordinator.

4(b) Informal mid-year performance discussion for CEO & CIO

The following individuals participated in closed session #4(b) – Discussion and action regarding CEO & CIO Performance Evaluation for Alison Romano: Commissioners Heldfond, Thomas; Alison Romano, CEO & CIO; Allison Callaghan, Deputy City Attorney.

The Committee ended Closed Session at 2:30 PM

The Committee returned to Open Session at 2:35 PM

President Heldfond called for public comment.

There was no public comment and Public Comment was closed.

Action: Moved by Commissioner Thomas, seconded by Commissioner Heldfond, not to disclose any discussions held in Closed Session under San Francisco Administrative Code Section 67.12(a).

5. 121124-05 Discussion Item Personnel Committee Member Good of the Order

There were no comments from the Committee.

President Heldfond called for public comment.

There was no public comment and Public Comment was closed.

6. 121124-06 Adjournment

Having no further business, the Committee adjourned the meeting at 10:30 AM.