



San Francisco City and County  
Employees' Retirement System

**RETIREMENT BOARD MEETING CALENDAR**

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**Wednesday, May 8, 2024**

1145 Market Street, 6th Floor

San Francisco, CA 94103

11:00 AM

Members of the Board will attend this meeting in-person. Members of the public attending the meeting in person will have an opportunity to provide public comment on every item. In addition to in-person public comment, members of the public may provide public comment remotely by phone. The Board will hear remote public comment on each agenda item in the order that commenters add themselves to the queue to comment on the item.

**MISSION STATEMENT**

*San Francisco City and County Employees' Retirement System is Dedicated to Securing, Protecting and Prudently Investing the Pension Trust Assets, Administering Mandated Benefit Programs, and Providing Promised Benefits.*

**RETIREMENT BOARD MEMBERS**

Leona Bridges

Joseph Driscoll

Joel Engardio

Shruti Gandhi

Scott Helfond, President

Tim O'Connor

A.J. Thomas, Vice President

Alison Romano, CEO & CIO

## Retirement Board Meeting

**PUBLIC COMMENT CALL-IN: 415-655-0001**

**Access Code: 2663 883 1727**

### Providing Public Comment

- Public comment will be available on each item on this agenda. Each speaker will be allowed 2 minutes to speak. Comments or opportunities to speak during the public comment period are available via phone call by calling **(415) 655-0001**, access code [2663 883 1727], press '#' then '#' again.
- When connected you will hear the meeting discussions, but you will be muted and in listening mode only.
- When your item of interest comes up, dial \*3 to be added to the speaker line. Best practices are to call from a quiet location, speak clearly and slowly, and turn down your television, radio, or computer.

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### **DISABILITY ACCESS**

The San Francisco Employees' Retirement System is wheelchair accessible. This meeting will be broadcast and captioned on SFGovTV. Remote public participation is available upon request for individuals who cannot attend in person due to disability. Making a request to participate remotely no later than one hour prior to the start of the meeting helps ensure availability of the meeting link. Sign Language Interpretation is also available upon request. If requesting remote Sign Language Interpretation, please submit an accommodation request a minimum of four business hours prior to the start of the meeting. Allowing a minimum of 48 business hours for all other accommodation requests (for example, for other auxiliary aids and services) helps ensure availability. To request accommodation, please contact the Board Secretary at [Darlene.armanino@sfgov.org](mailto:Darlene.armanino@sfgov.org) or 415.487.7012.

There is accessible parking in the vicinity of 1145 Market Street at Civic Center Plaza. Accessible **MUNI** lines are available at the corner of Market Street and 8<sup>th</sup> Street. The closest accessible **MUNI /BART** station is Civic Center Station.

Materials accompanying the agenda are available for public inspection and copying at SFERS, 1145 Market Street, 7th Floor. For additional information, please contact Darlene Armanino, Board Secretary, at (415) 487-7012. Written reports or background materials for calendar items are available for public inspection and are available online at <https://mysfers.org/about-sfers/retirement-board/>.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

**The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.**

### **Know Your Rights Under the Sunshine Ordinance**

#### **(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force, City Hall, 1 Dr Carlton B. Goodlett Place, Room 244, San Francisco, CA 94103-4689  
(415) 554-7724 by fax at (415) 554-7854 or by email at [sof@sfgov.org](mailto:sof@sfgov.org)

**Citizens interested in obtaining a free copy of the Sunshine Ordinance can print a copy of Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>**

Any materials distributed to the Retirement Board (or committee) within 72 hours of the meeting or after distribution of the agenda packet to Board (or committee) members are available for public inspection at SFERS, 1145 Market Street, 7<sup>th</sup> Floor, during regular office hours.

#### **Lobbyist Registration and Reporting Requirements:**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94103, telephone (415) 252-3100, fax (415) 252-3112 and web site: [www.sfgov.org/ethics](http://www.sfgov.org/ethics)

Meetings are recorded by SFGovTV, the Government Channel 26. For DVD copies and rebroadcast scheduling call (415) 554-4188. Video on demand is available at: <http://sfgovtv.org>

**OPENING CALENDAR**

**1. Roll Call**

**2. Communications**

**3. 050824-03 General Public Comment**

PUBLIC COMMENT PROCEDURES: During general public comment, members of the public shall have an opportunity to directly address the Retirement Board on items of interest to the public that are within the subject matter jurisdiction of the Retirement Board and not on the agenda. Members of the public will have an opportunity to speak on each item on the agenda when public comment is called for that item. Members of the public wishing to comment on a matter not on the agenda today may address the Retirement Board now. Public comment is limited to two minutes per speaker unless the Chair specifies a different time.

**4. 050824-04 Action Item Minutes of the April 10, 2024 Retirement Board Meeting**

Documents provided to the Retirement Board prior to the current meeting: Draft Minutes of the April 10, 2024 Retirement Board Meeting.

**Action:** Approve Minutes of the April 10, 2024 Retirement Board Meeting.

**CONSENT CALENDAR**

*All matters listed hereunder constitute a Consent Calendar, are considered to be routine by the Retirement Board and will be acted upon by a single vote of the Retirement Board. There will be no separate discussion of these items unless a member of the Retirement Board requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.*

<b>5. 050824-05</b>	<b>Action Item</b>	<b>Consent Calendar</b>
<b>050824-05a</b>	<b>Action Item</b>	<b>Voluntary Retirement Board List No. 11-23</b>
<b>050824-05b</b>	<b>Action Item</b>	<b>Decisions of Hearing Officers</b>

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Applicant - A Effective Date: 02/05/2022	500C Court Reporter Trial Court	Ordinary Disability Retirement/Stip Granted
Applicant - B Effective Date: 12/15/2021	Q004 Police Officer III Police	Industrial Disability Retirement/Stip Granted
Applicant - C Effective Date: 06/29/2019	1842 Management Assistant SF Community College District	Ordinary Disability Retirement/Stip Denied
Applicant - D Effective Date: 04/17/2021	H020 Lieutenant, Fire Suppression Fire	Industrial Disability Retirement/Stip Granted
Applicant - E Effective Date: 01/02/2022	Q052 Sergeant III Police	Industrial Disability Retirement/Stip Granted
Applicant - F Effective Date: 04/25/2022	Q052 Sergeant III Police	Industrial Disability Retirement/Stip Granted
Applicant - G Effective Date: 02/05/2022	H002 Firefighter Fire	Industrial Disability Retirement/Stip Granted
Applicant - H Effective Date: 08/01/2022	8226 Museum Guard Fine Arts Museum	Ordinary Disability Retirement/Stip Granted- in part /Denied-in part
Applicant - I Effective Date: 05/21/2021	Q004 Police Officer III Police	Industrial Disability Retirement/Stip Granted
Applicant - J Effective Date: 02/04/2023	Q004 Police Officer III Police	Industrial Disability Retirement/Stip Granted

**050824-05c**

**Discussion Item**

**Retirement Board Member Reports  
and Comments**

Report by Commissioner Joseph Driscoll who attended the SDP Annual Conference, April 14-19, 2024, Arllington, VA.

Report by Commissioner Shruti Gandhi who attended Equity Summit 2024, April 17-19, 2024, Marana, AZ.

Documents provided to the Retirement Board prior to the current meeting: Voluntary Retirement Board List, Decisions, Conference Attendance Reports.

**Action:** Approve Consent Calendar.

**ADMINISTRATION CALENDAR**

**6. 050824-06      Action Item      Actuarial Funding Methods Policy**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, Actuarial Funding Methods Policy, revised, Actuarial Funding Methods Policy, redlined.

**Action:** Approve the revised Actuarial Funding Methods Policy.

**7. 050824-07      Discussion Item      Review Phase I Partial Investment Delegation and Discuss Phase II**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, Staff Presentation.

**Action:** This is a discussion only item.

**8. 050824-08      Discussion Item      Chief Executive Officer's Report**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, Quarterly Travel Expense Report, Retirement Board Forward Calendar for June 2024 to December 2024, Public Retirement Conferences and Training Programs for SFERS Trustees – Nossaman LLP.

**Action:** This is a discussion only item.

**INVESTMENT CALENDAR**

**9. 050824-09      Discussion Item      2024 Annual Liquidity Management Update**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, 2024 Annual Liquidity Management Update, Staff's presentation, SFERS Commitment Pacing Discussion, Cambridge Associates.

**Action:** This is a discussion only item.

**10. 050824-10      Discussion Item      Chief Investment Officer's Report**

Documents provided to the Retirement Board prior to the current meeting: Exhibit 1: Performance and Market Update, Exhibit 2: Plan Value Report, Exhibit 3: Update on Investments.

