

City and County of San Francisco Employees' Retirement System

RETIREMENT BOARD
PERSONNEL COMMITTEE CALENDAR

Tuesday, June 20, 2023 1145 Market Street, 6th Floor San Francisco, CA 94103 1:00 PM

Members of the Personnel Committee will attend this meeting in-person. Members of the public attending the meeting in person will have an opportunity to provide public comment on every item. In addition to in-person public comment, members of the public may provide public comment remotely by phone. The Personnel Committee will hear remote public comment on each agenda item in the order that commenters add themselves to the queue to comment on the item.

MISSION STATEMENT

San Francisco City and County Employees' Retirement System is Dedicated to Securing, Protecting and Prudently Investing the Pension Trust Assets, Administering Mandated Benefit Programs, and Providing Promised Benefits.

PERSONNEL COMMITTEE MEMBERS

Scott Heldfond A.J. Thomas

Alison Romano, CEO & CIO

Personnel Committee Meeting

PUBLIC COMMENT CALL-IN: 415-655-0001 Access Code: 2593 092 3269

Providing Public Comment

- Public comment will be available on each item on this agenda. Each speaker will be allowed 2 minutes to speak. Comments or opportunities to speak during the public comment period are available via phone call by calling **(415) 655-0001**, access code **[2593 092 3269]**, then # #.
- ➤ When connected you will hear the meeting discussions, but you will be muted and in listening mode only.
- ➤ When your item of interest comes up, dial *3 to be added to the speaker line. Best practices are to call from a quiet location, speak clearly and slowly, and turn down your television, radio, or computer.

Personnel Committee Calendar June 20, 2023 Page 3 of 5

DISABILITY ACCESS

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There is accessible parking in the vicinity of 1145 Market Street at Civic Center Plaza. Accessible **MUNI** lines are available at the corner of Market Street and 8th Street. The closest accessible **MUNI** /BART station is Civic Center Station.

Materials accompanying the agenda are available for public inspection and copying at SFERS, 1145 Market Street, 7th Floor. For additional information, please contact Darlene Armanino, Executive Assistant, at (415) 487-7012.

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The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Know Your Rights Under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force
City Hall

1 Dr Carlton B. Goodlett Place, Room 244
San Francisco, CA 94103-4689
(415) 554-7724
by fax at (415) 554-7854
or by email at sotf@sfgov.org

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

Any materials distributed to the Retirement Board (or committee) within 72 hours of the meeting or after distribution of the agenda packet to Board (or committee) members are available for public inspection at SFERS, 1145 Market Street, 7th Floor, during regular office hours.

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Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94103, telephone (415) 252-3100, fax (415) 252-3112 and web site: www.sfgov.org/ethics

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OPENING CALENDAR

1. Roll Call

2. Communications

3. 062023-03

General Public Comment

PUBLIC COMMENT PROCEDURES: During general public comment, members of the public shall have an opportunity to directly address the Personnel Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee and not on the agenda. Members of the public will have an opportunity to speak on each item on the agenda when public comment is called for that item. Members of the public wishing to comment on a matter not on the agenda today may address the Committee now. Public comment is limited to 2 minutes per speaker unless the Chair specifies a different time.

4. 062023-04 Action Item Approval of the Minutes of the February 1, 2023 Personnel Committee Meeting

Documents provided to the Retirement Board prior to the current meeting: Draft Minutes of the February 1, 2023 Personnel Committee Meeting.

Action: Approve Minutes of the February 1, 2023 Personnel Committee Meeting.

5. 062023-05 Closed Session Public Employee Performance Evaluations

The Committee may consider this item in Closed Session under California Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

Public comment on all matters pertaining to the closed session, including whether the Committee should go into Closed Session

- **5(a)** Discussion and possible action regarding Actuarial Services Coordinator Performance Evaluation for Janet Brazelton
- **5(b)** Discussion and possible action regarding CEO & CIO Performance Evaluation for Alison Romano

Enter Closed Session

Return to Open Session

Personnel Committee Calendar June 20, 2023 Page 5 of 5

Action: Vote whether to disclose discussions held in Closed Session under San Francisco Administrative Code Section 67.12(a).

6. 062023-06 Discussion Item Personnel Committee Member Good of the Order

Committee members may request that any matter be calendared at a future meeting. All such requests shall be calendared in a reasonable time. (Board Operations Policy ¶24.) The Committee will not discuss any items requested to be calendared until a subsequent meeting when the matter is included on the agenda with the required public notice.

Action: This is a discussion only item.

7. 062023-07 Adjournment