



SFERS
San Francisco Employees' Retirement System

City and County of San Francisco
Employees' Retirement System

PERSONNEL COMMITTEE

MINUTES

Friday, October 15, 2021

10:00 am

Meeting Held by Teleconference Pursuant to the Governor's Executive Order N-29-20 and the Fifth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency

During the Coronavirus Disease (COVID-19) emergency, the Retirement System's regular meeting room, 1145 Market Street, 6th Floor, is closed. Commissioners and Retirement Staff will convene remotely. The public may listen to the committee meeting "live" by dialing 415-655-0001 and using Access Code: 2482 881 6119 and will be able to provide public comment during the meeting using this live call-in. The public is encouraged to submit comments in advance of the meeting either by: (1) email to sferspubliccomment@sfgov.org or (2) recording your public comment on the Retirement System's public comment line 415-487-7020.

Public comments submitted by 5:00 p.m. PST, October 13, 2021 will be included in the record.

MISSION STATEMENT

San Francisco City and County Employees' Retirement System is Dedicated to Securing, Protecting and Prudently Investing the Pension Trust Assets, Administering Mandated Benefit Programs, and Providing Promised Benefits.

PERSONNEL COMMITTEE MEMBERS

Al Casciato
Scott Heldfond
Brian Stansbury, Chair

Jay Huish
Executive Director

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Materials accompanying the agenda are available for public inspection and copying at SFERS, 1145 Market Street, 7th Floor. For additional information, please contact Darlene Armanino, Executive Assistant, at (415) 487-7012.

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(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force
City Hall
1 Dr Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689
(415) 554-7724
by fax at (415) 554-7854
or by email at sotf@sfgov.org

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

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Personnel Committee Meeting

PUBLIC COMMENT CALL-IN: **415-655-0001** Access Code: **2482 881 6119**

Providing Public Comment

- Public comment will be available on each item on this agenda. Each speaker will be allowed 2 minutes to speak. Comments or opportunities to speak during the public comment period are available via phone call by calling, **415-655-0001**, access code **2482 881 6119**, then '#' and then '#' again.
- When connected you will hear the meeting discussions, but you will be muted and in listening mode only.
- When your item of interest comes up, dial *3 to be added to the speaker line. Best practices are to call from a quiet location, speak clearly and slowly, and turn down your television, radio or computer.

OPENING CALENDAR

- 1. **Roll Call**
 - Commissioner Casciato 10:00 AM
 - Commissioner Heldfond 10:00 AM
 - Commissioner Stansbury 10:00 AM

2. **101521-02 General Public Comment**

Chair Stansbury called for General Public Comment.

There were no public callers and General Public Comment was closed.

3. **101521-03 Action Item Approval of the Minutes of the June 7, 2021 and September 23, 2021 Personnel Committee Minutes**

Documents provided to the Retirement Board prior to the current meeting: Draft Minutes of the June 7, 2021 and September 23, 2021 Personnel Committee Minutes

Chair Stansbury called for public comment.

There were no callers and public comment was closed.

Action: Moved by Commissioner Heldfond, seconded by Commissioner Casciato, to approve Minutes of the June 7, 2021 and September 23, 2021 Personnel Committee Meetings.

Ayes: Commissioners Casciato, Heldfond, Stansbury

4. **101521-04 Closed Session ED Performance review/goal setting**

Chair Stansbury announced that the Committee would be going into Closed Session.

Chair Stansbury called for public comment.

There were no public callers and public comment was closed.

The Committee entered closed session at 10:05 AM

The following individuals participated via teleconference: Commissioners Casciato, Heldfond, Stansbury; Jay Huish, Executive Director.

Commissioner Casciato left the Committee meeting at 10:55 AM

The Committee returned to open session at 10:55AM

Chair Stansbury called for public comment.

There were no public callers and public comment was closed.

Action: Moved by Commissioner Heldfond, Seconded by Commissioner Stansbury, to not disclose discussions held in Closed Session under San Francisco Administrative Code Section 67.12(a)

Ayes: Commissioners Heldfond, Stansbury

Absent: Commissioner Casciato

CHAIR STANSBURY DID NOT CALL ITEM NO. 5

5. 101521-05 Discussion Item Personnel Committee Member Good of the Order

Committee members may request that any matter be calendared at a future meeting. All such requests shall be calendared in a reasonable time. (Board Operations Policy ¶24.) The Committee will not discuss any items requested to be calendared until a subsequent meeting when the matter is included on the agenda with the required public notice.

Action: This is a discussion only item.

6. 101521-06 Adjournment

Having no further business, the Committee adjourned the meeting at 10:59 AM