



SFERS
San Francisco Employees' Retirement System

**City and County of San Francisco
Employees' Retirement System**

RETIREMENT BOARD MEETING

CALENDAR

Wednesday, November 10, 2021

1:00 p.m.

Please take notice that the Retirement Board will begin its meeting with a closed session item. The Board will take public comment before going into closed session, limited to the topic of the closed session item. The Board will return to open session and begin the public portion of the meeting with General Public Comment, not earlier than 2:30 PM.

Meeting Held by Teleconference Pursuant to the Governor's Executive Order N-29-20 and the Fifth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency

During the Coronavirus Disease (COVID-19) emergency, the Retirement System's regular meeting room, 1145 Market Street, 6th Floor, is closed. Commissioners and Retirement Staff will convene remotely. The Retirement Board meeting will be streamed live on SFGovTV (www.sfgovtv.org/sfersLIVE) and the public will be able to provide public comment during the meeting by live call-in. The public may listen to the meeting "live" by dialing **415-655-0001 and using Access Code: 146 680 4497** and will be able to provide public comment during the meeting by live call-in. The public is encouraged to submit comments in advance of the meeting either by: (1) email to sferspubliccomment@sfgov.org or (2) recording your public comment on the Retirement System's public comment line 415-487-7020. Written public comments are limited to 150 words or less [Admin. Code § 67.16]

Public comments submitted by 5:00 p.m. PST, Friday, November 5, 2021 will be included in the record.

MISSION STATEMENT

San Francisco City and County Employees' Retirement System is Dedicated to Securing, Protecting and Prudently Investing the Pension Trust Assets, Administering Mandated Benefit Programs, and Providing Promised Benefits.

RETIREMENT BOARD MEMBERS

Al Casciato, President

Ahsha Safaí, Vice President

Leona Bridges

Joseph Driscoll

Shruti Gandhi

Scott Heldfond

Brian Stansbury

Jay Huish, Executive Director

Retirement Board Meeting

PUBLIC COMMENT CALL-IN: 415-655-0001

Access Code: 146 680 4497

Providing Public Comment

- Public comment will be available on each item on this agenda. Each speaker will be allowed 2 minutes to speak. Comments or opportunities to speak during the public comment period are available via phone call by calling **(415) 655-0001**, access code [**146 680 4497**], then '#' and then '#' again.
- When connected you will hear the meeting discussions, but you will be muted and in listening mode only.
- When your item of interest comes up, dial *3 to be added to the speaker line. Best practices are to call from a quiet location, speak clearly and slowly, and turn down your television, radio or computer.

DISABILITY ACCESS

The San Francisco Employees' Retirement System is wheelchair accessible. Accessible seating is available for persons with disabilities. To obtain a disability-related modification or accommodation, including large print agendas, American Sign Language interpreters, FM sound amplification system and auxiliary aids or services, please contact Darlene Armanino at (415) 487-7012 at least two (2) business days before the meeting.

There is accessible parking in the vicinity of 1145 Market Street at Civic Center Plaza. Accessible **MUNI** lines are available at the corner of Market Street and 8th Street. The closest accessible **MUNI /BART** station is Civic Center Station.

Materials accompanying the agenda are available for public inspection and copying at SFERS, 1145 Market Street, 7th Floor. For additional information, please contact Darlene Armanino, Executive Assistant, at (415) 487-7012.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Know Your Rights Under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force
City Hall
1 Dr Carlton B. Goodlett Place, Room 244
San Francisco, CA 94103-4689
(415) 554-7724
by fax at (415) 554-7854
or by email at sotf@sfgov.org

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

Any materials distributed to the Retirement Board (or committee) within 72 hours of the meeting or after distribution of the agenda packet to Board (or committee) members are available for public inspection at SFERS, 1145 Market Street, 7th Floor, during regular office hours.

Lobbyist Registration and Reporting Requirements:

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94103, telephone (415) 252-3100, fax (415) 252-3112 and web site: www.sfgov.org/ethics

Meetings are recorded by SFGovTV, the Government Channel 26. For DVD copies and rebroadcast scheduling call (415) 554-4188. Video on demand is available at: <http://sfgovtv.org>

OPENING CALENDAR

1. Roll Call

2. Communications

- 3. 111021-03 Action Item Review and Approval of November 2021 Board Resolution to Continue to Meet Remotely for at least 30 days pursuant to California Government Code Section 54953(e)**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, Retirement Board Resolution 2021.11.10.

Action: Adopt the November 2021 Resolution recommending the Retirement Board continue to meet remotely for at least the next 30 days; adopt findings under new State urgency legislation codified as Government Code Section 54953(e) (AB 361), including that (1) the State and the City remain in a state of emergency due to the COVID-19 pandemic, (2) State and City officials continue to recommend measures to promote physical and other social distancing in some settings, and (3) conducting meetings in person would present imminent risks to the safety of attendees and the state of emergency continues to directly impact the ability of members to meet safely in person.

- 4. 111021-04 Action Item CLOSED SESSION**

Public comment on Closed Session items.

Public comment.

Enter Closed Session 4(a)

(a) PUBLIC EMPLOYEE APPOINTMENT/HIRING, pursuant to California Government Code section 54957(b) and San Francisco Administrative Code section 67.10(b)

Title/position to be filled: Executive Director

Enter Closed Session 4(b)

(b) Performance Evaluation for Actuarial Services Coordinator – July 1, 2019 to June 30, 2021 pursuant to California Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

Enter Closed Session 4(c)

(c) Possible Recommendation and/or Action on Sale and Purchase of Particular, Specific Pension Fund Investment under California Government Code Section 54956.81 (4 investments).

Return to open session.

Action: Vote whether to disclose discussions held in closed session under San Francisco Administrative Code Section 67.12(a).

5. **111021-05** **General Public Comment – Not earlier than 2:30 pm**

PUBLIC COMMENT PROCEDURES: During general public comment, members of the public shall have an opportunity to directly address the Retirement Board on items of interest to the public that are within the subject matter jurisdiction of the Retirement Board and not on the agenda. Members of the public will have an opportunity to speak on each item on the agenda when public comment is called for that item. Members of the public wishing to comment on a matter not on the agenda today may address the Retirement Board now. Public comment is limited to 2 minutes per speaker, unless the Chair specifies a different time.

DEFERRED COMPENSATION PLAN CALENDAR

6. **111021-06** **Discussion Item** **San Francisco Deferred Compensation Plan Quarterly Report – Q3 '21**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, SFDCP Quarterly Memorandum – Q3 '21, Q3 '21 Fund Performance, 2021 SFDCP NRSM Campaign and Results, Quarterly Plan Review as of September 30, 2021.

Action: This is a discussion only item.

7. **111021-07** **Action Item** **Approval of the Minutes of the October 13, 2021 Retirement Board Meeting**

Documents provided to the Retirement Board prior to the current meeting: Draft Minutes of the October 13, 2021 Retirement Board Meeting.

Action: Approve Minutes of the October 13, 2021 Retirement Board Meeting.

CONSENT CALENDAR

All matters listed hereunder constitute a Consent Calendar, are considered to be routine by the Retirement Board and will be acted upon by a single vote of the Retirement Board. There will be no separate discussion of these items unless a member of the Retirement Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

8. 111021-08	Action Item	Consent Calendar
111021-08b	Action Item	Voluntary Retirement Board List No. 05-21
111021-08c	Action Item	Decisions of Hearing Officers
Chow,Ngee K Effective Date: 05/01/2021	4261 Real Property Appraiser Office of the Assessor-Recorder	Ordinary Disability Retirement/Stip Granted
Osuna,Mark B Effective Date: 06/30/2018	Q082 Captain III Police	Industrial Disability Retirement/Stip Granted
Santos Jr,Edward Effective Date: 06/30/2018	Q062 Lieutenant III Police	Industrial Disability Retirement/Stip Denied
111021-08d	Action Item	Conference Requests
111021-08e	Discussion Item	Retirement Board Member Reports and Comments

Action: This is a discussion only item.

Documents provided to the Retirement Board prior to the current meeting: Voluntary Retirement Board List, Decisions.

Action: Approve Consent Calendar.

INVESTMENT CALENDAR

9. **111021-09** **Discussion Item** **Annual Environmental, Social, Governance (ESG) Platform Update**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, Staff Presentation – 2021 SFERS ESG Platform Update, Staff Report – Climate Action Plan – Net Zero by 2050, Staff Memorandum – Update on Strategies to Address Climate Risk in the SFERS Portfolio – Utilities Sector.

Action: This is a discussion only item.

10. **111021-10** **Action Item** **Update on Strategies to Address Climate Risk in the SFERS Portfolio – Oil and Gas Sector**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum

Action: Move that in order to fulfill the Board’s request for “prudently phased divestment”, divest positions in one company, restrict further investment in that company as well as eight additional companies identified in Table 4 of Staff’s memorandum.

11. **111021-11** **Action Item** **Targeted Divestment of Tobacco Companies**

Documents provided to the Retirement Board prior to the current meeting: Staff Memoranda

Action: Move that the San Francisco Employees’ Retirement System maintain the current policy with respect to divestment from U.S. Tobacco companies and approve the list of restricted companies as outlined in Appendix B of Staff’s memorandum.

12. **111021-12** **Action Item** **Targeted Divestment in Sudan**

Documents provided to the Retirement Board prior to the current meeting: Staff Memoranda

Action: Move that the San Francisco Employees’ Retirement System maintain its policy with respect to divestment from certain companies operating in Sudan and approve the list of restricted companies as outlined in Appendix C of Staff’s memorandum.

13. 111021-13 Action Item Targeted/Investment of Firearms and Ammunition Manufacturing Companies and Retailers

Documents provided to the Retirement Board prior to the current meeting: Staff Memoranda

Action: Move that the San Francisco Employees' Retirement System maintain its policy with respect to divestment from firearms and ammunition manufacturing companies and retailers and adopt the List of Restricted Firearms and Ammunition Manufacturers and Retailers presented in Attachment B of Staff's memorandum.

14. 111021-14 Action Item Divestiture of Thermal Coal Companies

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum

Action: Move that the San Francisco Employees' Retirement System adopt the Thermal Coal Companies restricted list presented in Appendix B of Staff's Memorandum which reflects the additions of companies as described in Staff's memorandum.

15. 111021-15 Discussion Item Chief Investment Officer Report

Documents provided to the Retirement Board prior to the current meeting: CIO Report **Action:**

This is a discussion only item.

ADMINISTRATION CALENDAR

16. 111021-16 Action Item 2021 Review and Selection of Economic Assumptions

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, Cheiron's presentation of Economic Assumptions and Funding Methods, dated October 13, 2021, Cheiron's presentation of Economic Assumptions and Funding Methods, dated August 11, 2021.

Action: Adopt the Economic Assumptions for the July 1, 2021 Actuarial Valuation. Approve corresponding recommended change in actuarial funding method per Cheiron's proposal.

17. 111021-17 Action Item Approve request to adjust Industrial Disability Retirement allowance to 84% until QSR – Jon C. McMahon

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, Confidential City Attorney Memorandum dated October 15, 2021.

Action: Approve request to adjust Jon C. McMahon’s Industrial Disability Retirement allowance to 84% until he qualifies for service retirement (“QSR”), subject to the Retirement System’s credit rights.

18. 111021-18 Action Item Approve request to adjust Industrial Disability Retirement allowance to 60% until QSR – Reginald Prasad

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, Confidential City Attorney Memorandum dated October 15, 2021.

Action: Approve request to adjust Reginald Prasad’s Industrial Disability Retirement allowance to 60% until he qualifies for service retirement (“QSR”), subject to the Retirement System’s credit rights.

19. 111021-19 Discussion Item Personnel Committee Report of October 15, 2021

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum

Action: This is a discussion only item.

20. 111021-20 Discussion Item Conference Expense Report for the Quarter Ended September 30, 2021

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, Conference Training Expense Report for the Quarter Ended September 30, 2021.

Action: This is a discussion only item.

21. 111021-21 Discussion Item Executive Director’s Report

Documents provided to the Retirement Board prior to the current meeting: Executive Director’s Report

Administrative Update:

- **2021 Board Self-Evaluation Survey** – pending Governance Committee meeting
- **Update on SFERS’ Return-to-Office Plans**

Recommendation: This is a discussion item only.

Attachments for Informational Purposes:

