



# SFERS

San Francisco Employees' Retirement System

City and County of San Francisco  
Employees' Retirement System  
**RETIREMENT BOARD PERSONNEL  
COMMITTEE MINUTES**

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**Tuesday, December 30, 2020**

1:30 PM

**Meeting Held by Teleconference Pursuant to the Governor's Executive Order N-29-20 and the  
Fifth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency**

**During the Coronavirus Disease (COVID-19) emergency, the Retirement System's regular meeting room, 1145 Market Street, 6<sup>th</sup> Floor, is closed.** Commissioners and Retirement Staff will convene remotely. The public may listen to the committee meeting "live" by dialing **415-655-0001** and using **Access Code: 146 477 8367** and will be able to provide public comment during the meeting by live call-in. The public is encouraged to submit comments in advance of the meeting either by: (1) email to [sferspubliccomment@sfgov.org](mailto:sferspubliccomment@sfgov.org) or (2) recording your public comment on the Retirement System's public comment line 415-487-7020. Written public comments are limited to 150 words or less [Admin. Code § 67.16]

Public comments submitted by 5:00 p.m. PST, Thursday, December 3, 2020 will be included in the record.

**MISSION STATEMENT**

*San Francisco City and County Employees' Retirement System is Dedicated to Securing, Protecting and Prudently Investing the Pension Trust Assets, Administering Mandated Benefit Programs, and Providing Promised Benefits.*

**PERSONNEL COMMITTEE MEMBERS**

Al Casciato  
Scott Heldfond  
Brian Stansbury, Chair

Jay Huish  
*Executive Director*

### **DISABILITY ACCESS**

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There is accessible parking in the vicinity of 1145 Market Street at Civic Center Plaza. Accessible **MUNI** lines are available at the corner of Market Street and 8<sup>th</sup> Street. The closest accessible **MUNI /BART** station is Civic Center Station.

Materials accompanying the agenda are available for public inspection and copying at SFERS, 1145 Market Street, 7th Floor. For additional information, please contact Darlene Armanino, Executive Assistant, at (415) 487-7012.

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### **Know Your Rights Under the Sunshine Ordinance**

#### **(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.**

Sunshine Ordinance Task Force  
City Hall  
1 Dr Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689  
(415) 554-7724  
by fax at (415) 554-7854  
or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org)

**Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>**

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### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and web site: [www.sfgov.org/ethics/](http://www.sfgov.org/ethics/)

## Personnel Committee Meeting

**PUBLIC COMMENT CALL-IN: 415-655-0001** Access Code: **146 039 7691**

### Providing Public Comment

- Public comment will be available on each item on this agenda. Each speaker will be allowed 2 minutes to speak. Comments or opportunities to speak during the public comment period are available via phone call by calling, 415-655-0001, access code [146 039 7691], then '#' and then '#' again.
- When connected you will hear the meeting discussions, but you will be muted and in listening mode only.
- When your item of interest comes up, dial \*3 to be added to the speaker line. Best practices are to call from a quiet location, speak clearly and slowly, and turn down your television, radio or computer.



Documents provided to the Committee prior to the current meeting: Draft Extension of Executive Search Consulting Agreement with Hudepohl & Associates, Inc.

The Committee reviewed and discussed the material and engaged in a question and answer session.

Chair Stansbury called for public comment.

There were no public callers and public comment was closed.

Moved by Commissioner Helfond, Seconded by Commissioner Casciato, to approve extension of Executive Search Consulting Agreement with Hudepohl & Associates, Inc.

Ayes: Commissioners Casciato, Helfond, Stansbury

**5. 123020-05 Closed Session To consider the employment of Executive Director**

The Committee may discuss this item in Closed Session under California Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

Chair Stansbury called for public comment.

There were no public callers and public comment was closed.

The Committee entered closed session at 1:50 PM

The following individuals participated via teleconference: Commissioners Casciato, Helfond, Stansbury; Gary Hudepohl, Hudepohl & Associates.

The Committee returned to open session at 2:55 PM

Chair Stansbury called for public comment.

There were no public callers and public comment was closed.

Action: Moved by Commissioner Casciato, Seconded by Commissioner Helfond to not disclose discussions held in Closed Session under San Francisco Administrative Code Section 67.12(a)

Ayes: Commissioners Casciato, Helfond, Stansbury

6. 123020-06

Adjournment

Having no further business, the Committee adjourned the meeting at 3:00 PM

Respectfully submitted,



Jay Huish, Executive Director