

Retirement...just as you planned it...

Discover the benefits of SFERS!



“Ready to Retire” Seminar

for Miscellaneous Members planning to retire within 5 years

This seminar covers:



SFERS Defined Benefit Pension Plan



SFDCP Defined Contribution 457(b) Voluntary Savings Plan



Health Service System



Social Security Benefits

Seminar Location:
Hotel Whitcomb, 1231 Market Street (btw 8th & 9th)
Enrollment Form on next page



SFERS
San Francisco Employees' Retirement System

ENROLLMENT FORM – 2019 SFERS “READY TO RETIRE” SEMINARS

SFERS must receive the completed enrollment form and fee by the seminar enrollment deadline. Members may enroll by mail or in person at SFERS, 1145 Market Street, 5th Floor. We do not accept enrollment by phone, fax or e-mail. **Space is limited. Enrollment is on a first-come, first served basis.**

Guests are welcome (one per member). **If your guest is a Miscellaneous Plan member, he/she must complete a separate enrollment form to receive a personalized retirement benefit estimate or service credit profile at the seminar.** A \$15.00 enrollment fee per attendee is required whether attendee is a member or a guest. **Make check or money order payable to “SFERS” (please, NO CASH or CREDIT CARD).** Write the last four digits of your social security number on the check or money order. If your check is returned by the bank, you will be charged \$50.00* which must be paid before you enroll in any future seminar (*see Admin Code Sec. 10.13-1 for updated amount which may occur after issuance of this notice).

ATTENDANCE IS VOLUNTARY. Discuss with your supervisor or personnel officer in advance if the Memorandum of Understanding (MOU) covering your job class has provisions that address retirement seminar attendance.

Seminars are conducted at the **Hotel Whitcomb, 1231 Market Street (Between 8th & 9th), San Francisco (unless otherwise noted).** Seminar enrollment fee does not cover parking fees. We recommend public transportation, i.e., BART or MUNI (to Civic Center Station).

Seminar hours are 8:30 a.m. to 4:30 p.m., with morning and afternoon breaks. **Doors open at 8:15 a.m.** A valid picture ID is required to confirm your registration at the door. Continental breakfast is provided. Lunch break is 11:55 a.m. to 1:00 p.m. Lunch is not provided. Requests for special seating accommodations granted when possible. Materials will be provided at the seminar. Members cannot exchange attendance with co-workers or another person. **A member who enrolls and later cannot attend will not be refunded the enrollment fee; but the member may pick up her/his seminar materials at SFERS office after the seminar date.**

An enrollment confirmation letter will be mailed to you according to the dates indicated below. Please allow up to five (5) business days after the confirmation mailing deadline to receive your enrollment status. Enrollees will be notified in advance of seminar date changes (cancelled or rescheduled).

2019 SFERS “READY TO RETIRE” SEMINAR ENROLLMENT FORM

Check all boxes that apply. Please print clearly. Keep a copy of this form for your records.

Member Name _____ Job Class _____ Dept _____

Mailing Address, City, State, Zip _____

Soc Sec # (last 4 digits only) _____ Phone Number (day) _____

Special Accommodation (specify) _____

Choose Only One Seminar

Member Only - \$15.00

Member +1 Guest - \$30.00

✓	Location	Seminar Date		Enrollment Deadline	Date SFERS Mails Confirmation Letter
<input type="checkbox"/>	Hotel Whitcomb	Wednesday	09/04/19	07/03/19	07/05/19
<input type="checkbox"/>	Hotel Whitcomb	Wednesday	11/06/19	08/16/19	08/30/19

Guest Name _____ Amount \$ _____

Your signature _____ Date _____

PLEASE MAIL COMPLETED ENROLLMENT FORM WITH CHECK ATTACHED OR BRING TO: SFERS, 1145 Market Street, 5th Floor, San Francisco, CA 94103