

City and County of San Francisco Employees' Retirement System

RETIREMENT BOARD MEETING CALENDAR

Wednesday, February 13, 2019

1145 Market Street, 6th Floor San Francisco, CA 94103 1:00 p.m.

Please take notice that the Retirement Board will begin its meeting with a closed session item. The Board will take public comment before going into closed session, limited to the topic of the closed session item. The Board will return to open session and begin the public portion of the meeting with General Public Comment, not earlier than 3:30 PM.

MISSION STATEMENT

San Francisco City and County Employees' Retirement System is Dedicated to Securing, Protecting and Prudently Investing the Pension Trust Assets, Administering Mandated Benefit Programs, and Providing Promised Benefits.

RETIREMENT BOARD MEMBERS

President

Brian Stansbury

Vice President

Wendy Paskin-Jordan

Commissioners

Leona Bridges

Carmen Chu

Al Casciato

Joseph Driscoll

Ahsha Safaí

Executive Director

Jay Huish

DISABILITY ACCESS

The San Francisco Employees' Retirement System is wheelchair accessible. Accessible seating is available for persons with disabilities. To obtain a disability-related modification or accommodation, including large print agendas, American Sign Language interpreters, FM sound amplification system and auxiliary aids or services, please contact Darlene Armanino at (415) 487-7012 at least two (2) business days before the meeting.

There is accessible parking in the vicinity of 1145 Market Street at Civic Center Plaza. Accessible **MUNI** lines are available at the corner of Market Street and 8th Street. The closest accessible **MUNI** /BART station is Civic Center Station.

Materials accompanying the agenda are available for public inspection and copying at SFERS, 1145 Market Street, 7th Floor. For additional information, please contact Darlene Armanino, Executive Assistant, at (415) 487-7012.

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The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Know Your Rights Under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force
City Hall

1 Dr Carlton B. Goodlett Place, Room 244
San Francisco, CA 94103-4689
(415) 554-7724
by fax at (415) 554-7854
or by email at sotf@sfgov.org

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

Any materials distributed to the Retirement Board (or committee) within 72 hours of the meeting or after distribution of the agenda packet to Board (or committee) members are available for public inspection at SFERS, 1145 Market Street, 7th Floor, during regular office hours.

Lobbyist Registration and Reporting Requirements:

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94103, telephone (415) 252-3100, fax (415) 252-3112 and web site: www.sfgov.org/ethics

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OPENING CALENDAR

- 1. Pledge of Allegiance
- 2. Roll Call
- 3. 021319-03

Action Item

CLOSED SESSION

Public comment.

Possible Recommendation and/or Action on Sale and Purchase of Particular, Specific Pension Fund Investment under California Government Code Section 54956.81 (8 investments).

Enter closed session.

Return to open session.

Action: Vote whether to disclose discussions held in closed session under San Francisco Administrative Code Section 67.12(a).

4. 021319-04

General Public Comment - Not earlier than 3:30 PM

PUBLIC COMMENT PROCEDURES: During general public comment, members of the public shall have an opportunity to directly address the Retirement Board on items of interest to the public that are within the subject matter jurisdiction of the Retirement Board and not on the agenda. Members of the public will have an opportunity to speak on each item on the agenda when public comment is called for that item. Members of the public wishing to comment on a matter not on the agenda today may address the Retirement Board now. Public comment is limited to 2 minutes per speaker, unless the Chair specifies a different time. Members of the public who wish to provide public comment are encouraged to complete a speaker card for each agenda item for which they intend to address the Retirement Board and return the card(s) to the Commission Secretary prior to the consideration of that agenda item.

5. 021319-05

Action Item

Approval of the Minutes of the January 9, 2019 Meeting

Documents provided to the Retirement Board prior to the current meeting: Draft Minutes of the January 9, 2019 Retirement Board Meeting

Action: Approve Minutes of the January 9, 2019 Retirement Board Meeting.

CONSENT CALENDAR

All matters listed hereunder constitute a Consent Calendar, are considered to be routine by the Retirement Board and will be acted upon by a single vote of the Retirement Board. There will be no separate discussion of these items unless a member of the Retirement Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

| 6. | 021319-06a | Action Item | Consent Calendar |
|----|--|------------------------------------|---|
| | | | |
| | 021319-06b | Action Item | Voluntary Retirement Board |
| | | | List No. 8-18 |
| | 021210 00- | A stieve thems | Davidson of Hamilton Officers |
| | 021319-06c | Action Item | Decisions of Hearing Officers |
| | Emanuel Andreas | 9163 Transit Operator | Ordinary Disability Retirement |
| | Effective Date: 8/1/17 | MTA | Granted |
| | Alice A. Bronson | 1630 Account Clerk | Ordinary Disability Retirement |
| | Effective Date: 3/29/17 | Human Services | Granted |
| | Deirdre Darley | 1956 Sr. Purchaser | Ordinary Disability Retirement |
| | Effective Date: 4/1/17 | Administrative Services | Granted |
| | Anthony A. Garibaldi | H20 Lieutenant, Fire Suppression | Industrial Disability Retirement |
| | Effective Date: 10/24/15 | Fire | Denied |
| | Alysa L. Hammons | 8304 Deputy Sheriff | Cal-PERS - Disability Retirement |
| | Effective Date: PERS | Sheriff | Certified |
| | Annette M. Hopkins | 9163 Transit Operator | Ordinary Disability Retirement |
| | Effective Date: 2/21/17 | MTA | Granted |
| | Clan M. Kaiimata | H20 Contain Fire Summersion | Industrial Dischility Detinances |
| | Glen M. Kojimoto Effective Date: 6/29/15 | H30 Captain, Fire Suppression Fire | Industrial Disability Retirement Granted |
| | | | |
| | Santiago Montoya Effective Date: 9/17/18 | 9163 Transit Operator MTA | Ordinary Disability Retirement Granted |
| | Lifective Date. 3/17/18 | WIA | Granteu |
| | Patrick K. Moran | H2 Firefighter | Industrial Disability Retirement |
| | Effective Date: 7/1/16 | Fire | Denied |
| | Octavio J. Ruiz | 3616 Library Technical Assistant I | Ordinary Disability Retirement |
| | Effective Date: 11/1/18 | Public Library | Granted |

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Alfred K. Wong

Q4 Police Officer III

Industrial Disability Retirement

Granted

021319-06d

Action Item

Police

Petition for Rehearing

Anthony A. Garibaldi

Effective Date: 10/24/15

Effective Date: 1/13/18

H20 Lieutenant, Fire Suppression

Industrial Disability Retirement

Denied

021319-06e

Action Item

Travel Requests

Request travel approval for Commissioner Leona Bridges to attend the NASP-Southern California Day of Education in Private Equity Conference for Trustees and Staff, March 28, 2019, Los Angeles, CA and the NASP-USAID Investment Partnership (MiDA) Third Annual Delegation Trip to Africa, March 30 – April 6, 2019, Kenya and South Africa.

Request travel approval for Commissioner Leona Bridges to attend the Milken Institute 2019 Global Conference, April 28 – May 1, 2019, Beverly Hills, CA.

021319-06f

Discussion Item

Retirement Board Member Reports and Comments

Action: This is a discussion only item.

Documents provided to the Retirement Board prior to the current meeting: Voluntary Retirement Board List, Hearing Officer Decisions, Travel Requests.

Action: Approve Consent Calendar.

INVESTMENT CALENDAR

7. 021319-07 **Discussion Item** **Proxy Voting Report for Calendar Year 2018**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum

Action: This is a discussion only item.

8. 021319-08 **Action Item**

Review and Approval of Proxy voting Guidelines for

Calendar Year 2019

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum and **Draft SFERS Proxy Voting Guidelines 2019**

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Action: Move that the San Francisco Employees' Retirement System approve the Proxy Voting Guidelines for 2019

9. 021319-09 Action Item Recommendation to Terminate LSV Asset Management

Documents provided to the Retirement Board prior to the current meeting: Staff memorandum

Action: Move that the Retirement Board of the San Francisco Employees' Retirement System terminate the LSV International Large Cap Value Strategy

10. 021319-10 Discussion Item Chief Investment Officer Report

Documents provided to the Retirement Board prior to the current meeting: CIO Report

Action: This is a discussion only item.

DEFERRED COMPENSATION PLAN CALENDAR

11. 021319-11 Discussion Item Review SFDCP Investment Performance for Second Half of 2018

Documents provided to the Retirement Board prior to the current meeting: Staff memorandum, Callan presentation and Investment Measurement Service Q4 Report

Action: This is a discussion only item.

12. 021319-12 Discussion Item SFDCP Manager Report

Documents provided to the Retirement Board prior to the current meeting: Deferred Compensation Manager Report, Seminar Results and Quarterly Activity Report

Action: This is a discussion only item.

ADMINISTRATION CALENDAR

13. 021319-13 Discussion Item Travel Expense Report for the Quarter ended December 31, 2018

Documents provided to the Retirement Board prior to the current meeting: Travel Expense Report for the Quarter ended December 31, 2018

Action: This is a discussion only item.

14. 021319-14 Action Item Review and Approval of July 1, 2019 Basic Cost of Living

Adjustment

Documents provided to the Retirement Board prior to the current meeting: Staff memorandum and reports

Action: Approve a Charter A8.526-2 cost of living (Basic COLA) increase of 2% payable effective July 1, 2019 for all qualified SFERS retirees who retired prior to July 2, 2019.

15. 021319-15 Action Item Determination and Approval of Credited Interest Rate for Fiscal Year 2019-20

Documents provided to the Retirement Board prior to the current meeting: Staff memorandum and Credited Interest Rate Policy

Action: Accept the credited interest rate analysis provided and approve no adjustment in the Plan's current credited interest rate of 4% effective July 1, 2019.

16. 021319-16 Action Item Review and Adoption of July 1, 2018 Actuarial Valuation Report and presentation of Employer Contribution Rate Stress Test Projections

Documents provided to the Retirement Board prior to the current meeting: Staff memorandum, July 1, 2018 Funding Actuarial Valuation Results and July 1, 2018 Actuarial Valuation Report

Action: Adopt the July 1, 2018 actuarial valuation report.

17. 021319-17 Action Item Adoption of Employer Contribution Rates for Fiscal Year 2019-20

Documents provided to the Retirement Board prior to the current meeting: Staff memorandum

Action: Move to adopt Employer Contribution Rate of 25.19% for Fiscal Year 2019-20

18. 021319-18 Discussion Item Personnel Committee Report

Documents provided to the Retirement Board prior to the current meeting: Personnel Committee Report

Action: This is a discussion only item.

19. 021319-19 Discussion Item Executive Director's Report

Documents provided to the Patirement Board prior to the current meeting: Eve

Documents provided to the Retirement Board prior to the current meeting: Executive Director's Report

Administrative Update:

- Statements of Economic Interests Form 700 filings due Tuesday, April 2, 2019
- Ethics and Sunshine Training Declaration Form filings due Monday, April 1, 2019
- Cheiron contract extension through May 2020
- Cambridge contract extension through January 2020
- Executive Search Firm RFQ posted January 28, 2019

Attachments:

- 2019 Statement of Economic Interests Form 700 instructions email dated January 31, 2019
- 2019 Ethics and Sunshine Training requirements memorandum from San Francisco Ethics Commission
- Retirement Board Forward Calendar for February 2019 to February 2020
- Request for Proposal in Progress Blackout Period
- Public Retirement Conferences and Training Programs for SFERS Trustees Nossaman LLP
- The Cortex Report Conferences and Training Events listing

Action: This is a discussion only item.

20. 021319-20 Discussion Item Retirement Board Member Good of the Order

Retirement Board members may request that any matter be calendared at a future meeting. All such requests shall be calendared in a reasonable time. (Board Operations Policy ¶24.) The Board will not discuss any items requested to be calendared until a subsequent meeting when the matter is included on the agenda with the required public notice.

Action: This is a discussion only item.

21. 021319-21

Adjournment