



## City and County of San Francisco Employees' Retirement System

### RETIREMENT BOARD

### MEETING CALENDAR

---

**Wednesday, November 14, 2018**

1145 Market Street, 6<sup>th</sup> Floor  
San Francisco, CA 94103

1:00 p.m.

Please take notice that the Retirement Board will begin its meeting with a closed session item. The Board will take public comment before going into closed session, limited to the topic of the closed session item. The Board will return to open session and begin the public portion of the meeting with General Public Comment, not earlier than 2:30 PM.

#### MISSION STATEMENT

*San Francisco City and County Employees' Retirement System is Dedicated to Securing, Protecting and Prudently Investing the Pension Trust Assets, Administering Mandated Benefit Programs, and Providing Promised Benefits.*

#### RETIREMENT BOARD MEMBERS

##### ***President***

Brian Stansbury

##### ***Vice President***

Wendy Paskin-Jordan

##### ***Commissioners***

Leona Bridges

Carmen Chu

Al Casciato

Joseph Driscoll

Ahsha Safai

##### ***Executive Director***

Jay Huish

### **DISABILITY ACCESS**

The San Francisco Employees' Retirement System is wheelchair accessible. Accessible seating is available for persons with disabilities. To obtain a disability-related modification or accommodation, including large print agendas, American Sign Language interpreters, FM sound amplification system and auxiliary aids or services, please contact Darlene Armanino at (415) 487-7012 at least two (2) business days before the meeting.

There is accessible parking in the vicinity of 1145 Market Street at Civic Center Plaza. Accessible **MUNI** lines are available at the corner of Market Street and 8<sup>th</sup> Street. The closest accessible **MUNI /BART** station is Civic Center Station.

Materials accompanying the agenda are available for public inspection and copying at SFERS, 1145 Market Street, 7th Floor. For additional information, please contact Darlene Armanino, Executive Assistant, at (415) 487-7012.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

**The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.**

### **Know Your Rights Under the Sunshine Ordinance**

#### **(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force  
City Hall  
1 Dr Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94103-4689  
(415) 554-7724  
by fax at (415) 554-7854  
or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org)

**Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>**

Any materials distributed to the Retirement Board (or committee) within 72 hours of the meeting or after distribution of the agenda packet to Board (or committee) members are available for public inspection at SFERS, 1145 Market Street, 7<sup>th</sup> Floor, during regular office hours.

#### **Lobbyist Registration and Reporting Requirements:**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94103, telephone (415) 252-3100, fax (415) 252-3112 and web site: [www.sfgov.org/ethics](http://www.sfgov.org/ethics)

Meetings are recorded by SFGovTV, the Government Channel 26. For DVD copies and rebroadcast scheduling call (415) 554-4188. Video on demand is available at: <http://sfgovtv.org>

**OPENING CALENDAR**

**1. Pledge of Allegiance**

**2. Roll Call**

**3. 111418-03                      Action Item                      CLOSED SESSION**

Public comment.

Possible Recommendation and/or Action on Sale and Purchase of Particular, Specific Pension Fund Investment under California Government Code Section 54956.81 (5 investments).

Enter closed session.

Return to open session.

**Action:** Vote whether to disclose discussions held in closed session under San Francisco Administrative Code Section 67.12(a).

**4. 111418-04    General Public Comment - Not earlier than 2:30 PM**

**PUBLIC COMMENT PROCEDURES:** During general public comment, members of the public shall have an opportunity to directly address the Retirement Board on items of interest to the public that are within the subject matter jurisdiction of the Retirement Board and not on the agenda. Members of the public will have an opportunity to speak on each item on the agenda when public comment is called for that item. Members of the public wishing to comment on a matter not on the agenda today may address the Retirement Board now. Public comment is limited to 2 minutes per speaker, unless the Chair specifies a different time. Members of the public who wish to provide public comment are encouraged to complete a speaker card for each agenda item for which they intend to address the Retirement Board and return the card(s) to the Commission Secretary prior to the consideration of that agenda item.

**5. 111418-05                      Action Item                      Approval of the Minutes of the September 12, 2018 Meeting**

Documents provided to the Retirement Board prior to the current meeting: Draft Minutes of the September 12, 2018 Retirement Board Meeting

**Action:** Approve Minutes of the September 12, 2018 Retirement Board Meeting.

**6. 111418-06                      Action Item                      Approval of the Minutes of the October 10, 2018 Meeting**

Documents provided to the Retirement Board prior to the current meeting: Draft Minutes of the October 10, 2018 Retirement Board Meeting

**Action:** Approve Minutes of the October 10, 2018 Retirement Board Meeting.

**CONSENT CALENDAR**

*All matters listed hereunder constitute a Consent Calendar, are considered to be routine by the Retirement Board and will be acted upon by a single vote of the Retirement Board. There will be no separate discussion of these items unless a member of the Retirement Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.*

<b>7. 111418-07a</b>	<b>Action Item</b>	<b>Consent Calendar</b>
<b>111418-07b</b>	<b>Action Item</b>	<b>Voluntary Retirement Board List No. 5-18</b>
<b>111418-07c</b>	<b>Action Item</b>	<b>Decisions of Hearing Officers</b>
<b>Tualatai Auimatagi Effective Date: 9/1/17</b>	<b>7514 General Laborer Public Works</b>	<b>Ordinary Disability Retirement Granted</b>
<b>Mark K. Benton Effective Date: PERS</b>	<b>8306 Sr. Deputy Sheriff Sheriff</b>	<b>Cal-PERS - Disability Retirement Certified</b>
<b>John F. Darmanin Effective Date: 10/22/16</b>	<b>H32 Captain, Fire Prevention (Acting) Fire</b>	<b>Industrial Disability Retirement Granted</b>
<b>PJ Dayacamos Effective Date: 9/1/15</b>	<b>9163 Transit Operator MTA</b>	<b>Ordinary Disability Retirement Granted</b>
<b>Eric Donez Effective Date: 2/1/14</b>	<b>2940 Protective Services Worker Human Services</b>	<b>Ordinary Disability Retirement Granted</b>
<b>Virginia Finley Effective Date: PERS</b>	<b>8304 Deputy Sheriff Sheriff</b>	<b>Cal-PERS - Disability Retirement Certified</b>
<b>Tina M. Gilbert Effective Date: PERS</b>	<b>8435 Division Director, Adult Probation Adult Probation</b>	<b>Cal-PERS - Disability Retirement Certified</b>
<b>David R. Hamilton Effective Date: 4/12/17</b>	<b>Q52 Sergeant III Police</b>	<b>Industrial Disability Retirement Granted</b>
<b>Gerald P. Lyons Effective Date: 3/1/17</b>	<b>Q4 Police Officer III Police</b>	<b>Industrial Disability Retirement Denied</b>

<b>David Mejia</b> <b>Effective Date: 9/1/16</b>	<b>3417 Gardener</b> <b>SFUSD</b>	<b>Ordinary Disability Retirement</b> <b>Granted</b>
<b>Jannette Mena</b> <b>Effective Date: 8/1/17</b>	<b>1452 Executive Secretary II</b> <b>MTA</b>	<b>Ordinary Disability Retirement</b> <b>Granted</b>
<b>George Nonomura</b> <b>Effective Date: TBD</b>	<b>H2 Firefighter</b> <b>Fire</b>	<b>Industrial Disability Retirement</b> <b>Denied</b>
<b>William L. Rader</b> <b>Effective Date: 6/29/16</b>	<b>H3 EMT/Paramedic/Firefighter</b> <b>Fire</b>	<b>Industrial Disability Retirement</b> <b>Denied</b>
<b>David A. Serrano</b> <b>Effective Date: 8/17/17</b>	<b>Q3 Police Officer II</b> <b>Police</b>	<b>Industrial Disability Retirement</b> <b>Granted</b>
<b>Nicolas P. Stathakos</b> <b>Effective Date: 5/25/14</b>	<b>2944 Protective Services Supervisor</b> <b>Human Services</b>	<b>Ordinary Disability Retirement</b> <b>Granted</b>

#### 111418-07d

#### Action Item

#### Travel Requests

Request travel approval for Commissioner Wendy Paskin-Jordan to attend the Women's Alternative Investment Summit, November 8-9, 2018, New York, NY.

Request travel approval for Commissioner Leona Bridges to attend BlackRock & CalSTRS Beyond Talk – Accelerating Progress on Gender Diversity, December 12, 2018, New York, NY.

#### 111418-07e

#### Discussion Item

#### Retirement Board Member Reports and Comments

Report by Commissioner Wendy Paskin-Jordan who attended the 2018 Executive Seminar – Australia: Building a Diverse Economy for Sustainable Growth, October 14-16, 2018, Melbourne, Australia.

Report by Commissioner Wendy Paskin-Jordan who attended the 2018 Asia Pacific Roundtable, October 17-19, 2018, Sydney, Australia.

Report by Commissioner Joseph Driscoll who attended the Nossaman's 2018 Public Pensions and Investments Fiduciaries' Forum, October 18-19, 2018, San Francisco, CA.

**Action:** This is a discussion only item.

Documents provided to the Retirement Board prior to the current meeting: Voluntary Retirement Board List, Hearing Officer Decisions, Travel Requests.

**Action:** Approve Consent Calendar.

### **INVESTMENT CALENDAR**

8. **111418-08**      **Action Item**      **Recommendation to convert Arrowstreet's existing mandate from their Global Equity Strategy to their Global Equity – Alpha Extension Strategy**

Documents provided to the Retirement Board prior to the current meeting: Staff and Consultant Memoranda

**Action:** Approve conversion of Arrowstreet's existing mandate from their Global Equity Strategy to their Global Equity – Alpha Extension Strategy.

9. **111418-09**      **Action Item**      **Proxy Voting Services Request for Proposal**

Documents provided to the Retirement Board prior to the current meeting: Draft Proxy Voting Services Request for Proposal

**Action:** Move that the San Francisco Employees' Retirement System issue and advertise a Proxy Voting Services Request for Proposal.

10. **111418-10**      **Action Item**      **Amendments to Appendices A and B of the Investment Guidelines for Parametric Portfolio Associates**

Documents provided to the Retirement Board prior to the current meeting: Investment Guidelines - Parametric Portfolio Associates amendments to Appendices A and B

**Action:** Move that the San Francisco Employees' Retirement System approve and adopt the amended Appendices A and B to the Investment Guidelines for Parametric Portfolio Associates.

11. **111418-11**      **Discussion Item**      **Chief Investment Officer Report**

Documents provided to the Retirement Board prior to the current meeting: CIO Report

**Action:** This is a discussion only item.

**DEFERRED COMPENSATION PLAN CALENDAR**

12. **111418-12**      Discussion Item      **Deferred Compensation Committee Reports for September 19, 2018 and October 24, 2018**

Documents provided to the Retirement Board prior to the current meeting: Committee Reports

**Action:** This is a discussion only item.

13. **111418-13**      Action Item      **Recommendation of RFP finalist for third party administration of the SFDCP**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, Memo Exhibits and Callan TPA Search Presentation

**Action:** Approve recommendation of RFP finalist for SFDCP third party administration.

14. **111418-14**      Discussion Item      **SFDCP Investment Performance as of 3<sup>rd</sup> Quarter 2018**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum and Callan Presentation

**Action:** This is a discussion only item.

15. **111418-15**      Discussion Item      **Deferred Compensation Manager Report**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum and Monthly Activity Reports for September and October

**Action:** This is a discussion only item.

**ADMINISTRATION CALENDAR**

16. **111418-16**      Discussion Item      **Cheiron and Staff Response to the Actuarial Audit of July 1, 2017 Actuarial Valuation**

Documents provided to the Retirement Board prior to the current meeting: Cheiron presentation and staff memorandum

**Action:** This is a discussion only item.

17. **111418-17**      Action Item      **2018 Economic Assumptions and Proposed Updates to Funding Policy**

Documents provided to the Retirement Board prior to the current meeting: Cheiron presentation

**Action:** Adopt set of economic assumptions and funding policy changes for the July 1, 2018 actuarial valuation.

18. **111418-18**                      Discussion Item                      **Travel Expense Report for the Quarter Ended September 30, 2018**

Documents provided to the Retirement Board prior to the current meeting: Travel Expense Report for the Quarter ended September 30, 2018.

**Action:** This is a discussion only item.

19. **111418-19**                      Discussion Item                      **Personnel Committee Report (THIS ITEM WAS CONTINUED FROM THE SEPTEMBER 12, 2018 BOARD MEETING)**

Documents provided to the Retirement Board prior to the current meeting: Personnel Committee Report

**Action:** This was a discussion only item.

20. **111418-20**                      Action Item                      **Approve application of Kathleen Stack for Dependent Adult Child Continuation Benefits**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum

**Action:** Approve application of Kathleen A. Stack for SFERS Dependent Adult Child Continuation Benefits.

21. **111418-21**                      Discussion Item                      **Executive Director's Report**

Documents provided to the Retirement Board prior to the current meeting: Executive Director's Report

Administrative Update:

- Director Tanya Kemp appointed interim Managing Director for Private Markets
- *SAVE THE DATE:* SFERS Holiday Party – Friday, December 14<sup>th</sup> from 2:00 to 5:00 pm
- California Supreme Court to hear oral arguments in *CalFire Local 2881, et al. v. CalPERS, et al.*, the first of the five pending vested rights cases that are currently before it, on December 5, 2018

Attachments:

- November 2018 – September 2019 Forward Board Meeting Calendar



- Request for Proposal in Progress Blackout Period
- *Public Retirement Conferences and Training Programs for SFERS Trustees* – Nossaman LLP
- *The Cortex Report* – Conferences and Training Events listing

**Action:** This is a discussion only item.

<b>22. 111418-22</b>	<b>Discussion Item</b>	<b>Retirement Board Member Good of the Order</b>
----------------------	------------------------	--

Retirement Board members may request that any matter be calendared at a future meeting. All such requests shall be calendared in a reasonable time. (Board Operations Policy ¶24.) The Board will not discuss any items requested to be calendared until a subsequent meeting when the matter is included on the agenda with the required public notice.

**Action:** This is a discussion only item.

**23. 111418-23                      Adjournment**