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**ANNOUNCING .....**  
**2016 RETIREMENT SEMINAR**  
**Location: San Francisco International Airport**

**For MISCELLANEOUS MEMBERS PLANNING TO RETIRE WITHIN 5 YEARS**

Featuring Speakers from S.F. Retirement System, S.F. Deferred Compensation Plan (Prudential Retirement), Health Service System and Social Security

This **RETIREMENT SEMINAR** is intended for members who according to age and/or credited service, may be eligible to retire within 5 years, and is designed to assist in your decision-making process as you prepare for retirement. Among other topics, this seminar will cover:

- ☒ The retirement application process and benefits available to you
- ☒ Benefits payable to your qualified survivors or beneficiaries upon your death after retirement
- ☒ Your SFERS pension (benefit calculation)
- ☒ Taxes
- ☒ Work after retirement
- ☒ Prudential Retirement benefit options and payouts
- ☒ Health coverage
- ☒ Social Security benefits

**ADVANCED SUBMITTAL OF ENROLLMENT FORM AND PAYMENT OF THE ENROLLMENT FEE BY THE SEMINAR DEADLINE DATE ARE REQUIRED TO ATTEND ANY OF THE SEMINARS.** Members may enroll by mail or in person by visiting our office at 1145 Market Street, 5<sup>th</sup> Floor. **Enrollment is on a first-come, first served basis.** Members may also obtain the seminar enrollment form and instructions from the San Francisco Employees' Retirement System web site at [www.sfgov.org/sfers](http://www.sfgov.org/sfers) or [www.mysfers.org](http://www.mysfers.org).

From the Home Page of the SFERS website, click on the link "Forms and Publications", then click on "SFERS Forms", and then click on "SFERS Pre-Retirement Seminar Enrollment Form" to open and print the form using Acrobat Reader. Acrobat Reader can be downloaded for free by clicking on the first icon to the right of "Download Viewers:" at the bottom of the page or from the internet at [www.adobe.com](http://www.adobe.com).

**ATTENDANCE IS VOLUNTARY.** You may need to discuss with your supervisor or personnel officer in advance your absence from work and whether or not the Memorandum of Understanding (MOU) covering your job class has provisions that address retirement seminar attendance. See the other side of this announcement for enrollment form and additional information.

## ENROLLMENT FORM – 2016 SFERS RETIREMENT SEMINAR

**SFERS must receive the completed enrollment form and fee by the seminar enrollment deadline.**

Enrollment by phone, fax or e-mail is NOT acceptable. Guests are welcome (one per member). **If your guest is a Miscellaneous Plan member, he/she must complete a separate enrollment form to receive personalized retirement member data at the seminar.** A \$10.00 enrollment fee per attendee is required whether attendee is a member or a guest. **Make check or money order payable to “SFERS” (please, NO CASH or CREDIT CARD).** Write the last four digits of your social security number on the check or money order. If your check is returned by the bank, you will be charged \$50.00\* which must be paid before you enroll in any future seminar (\*see Admin Code Sec. 10.13-1 for updated amount which may occur after issuance of this notice).

Seminar hours are 8:30 a.m. to 4:30 p.m., with morning and afternoon breaks. **Doors open at 8:15 a.m.** A valid picture ID is required to confirm your registration at the door. Continental breakfast is provided. Lunch break is 11:55 a.m. to 1:00 p.m. Lunch is not provided. Requests for special seating accommodations granted when possible. Materials will be provided at the seminar. Members cannot change their attendance with co-workers or other person. **A member who enrolls and later cannot attend will not be refunded the enrollment fee; but the member may pick up her/his seminar materials at SFERS office after the seminar date.**

**An enrollment confirmation letter will be mailed to you according to the dates indicated below.** Please allow up to five (5) business days after the confirmation mailing deadline to receive your enrollment status. Enrollees will be notified in advance of seminar date changes (cancelled or rescheduled).

Seminars are conducted at the **San Francisco International Airport, Aviation Museum & Library, International Terminal** (pre-security on the Departures Level of the International Terminal Main Hall). Seminar enrollment fee does not cover parking fees; however, parking will be validated. Using BART is highly recommended.

- Directions from Highway 101 North or South:
- Take the Airport exit and follow signs to the “International Terminal” and to “Departing Flights/Hourly Parking”
- Look for Parking Garage “A” on the right. You will enter the garage on level 5.
- Go to level 8 of the garage and park anywhere near the AirTrain Station. Take the AirTrain “Blue Line” to the International Terminal, which is the next stop. Take the escalator down to the “Departures Level” (one level below). The Museum is on the right as you get off the escalator.

### 2016 SFERS RETIREMENT SEMINAR ENROLLMENT FORM

Check all boxes that apply. Please print clearly. Keep a copy of this form for your records.

Member Name \_\_\_\_\_ Job Class \_\_\_\_\_ Dept \_\_\_\_\_

Mailing Address, City, State, Zip \_\_\_\_\_

Soc Sec # (last 4 digits only) \_\_\_\_\_ Phone Number (day) \_\_\_\_\_

Special Accommodation (specify) \_\_\_\_\_

**Choose Only One Seminar**

☐ Member Only - \$10.00

☐ Member +1 Guest - \$20.00

✓	Location	Seminar Date		Enrollment Deadline	Date SFERS Mails Confirmation Letter
<input type="checkbox"/>	SFO (Aviation Museum & Library)	Thursday	05/12/16	<b>03/18/16</b>	04/15/16

Guest Name \_\_\_\_\_ Amount \$ \_\_\_\_\_

Your signature \_\_\_\_\_ Date \_\_\_\_\_

PLEASE MAIL COMPLETED ENROLLMENT FORM WITH CHECK ATTACHED OR BRING TO: **SFERS, 1145 Market Street, 5<sup>th</sup> Floor, San Francisco, CA 94103**